

Bylaws of the University of New Orleans Faculty Council

Article I. Functions and Purpose

The Faculty Council or appropriate standing committees thereof shall have coordinating authority in all matters involving the establishing of curricula, the fixing of standards of instruction, the determining of requirements for degrees, and generally the determining of the educational policy of UNO in all matters affecting more than a single college, school, or division, and shall advise the administration in other matters as appropriate.

Article II. Members

Section 1. Composition. The UNO Faculty Council shall consist of all full-time faculty of UNO and the members of the administrators of rank of dean or above. Such administrators not holding academic rank shall be non-voting members of the Faculty Council.

Section 2. Faculty. The Faculty of UNO shall consist of all members of the academic staff having the rank of instructor or higher who are appointed full-time for at least one year.

Article III. Officers

Section 1. Officers. The officers shall be an ex-officio chair, an acting chair, a secretary, a vice-chair, and a parliamentarian.

Section 2. Chair, vice-chair, and parliamentarian. While the President of the LSU System is ex-officio chair of all system faculty councils, the Chancellor of the University shall be the acting chair of the UNO Faculty Council, and shall call it into session in accordance with Article IV of these Bylaws, and shall appoint a secretary, a parliamentarian, and a vice-chair who shall serve in the acting Chair's absence.

Section 3. Secretary. The Secretary of the Faculty Council shall be appointed by the Chancellor of UNO, shall keep minutes of all meetings of the Council, shall conduct its correspondence, and shall issue notification of meetings in accordance with the provisions of Article IV of the Bylaws.

Article IV. Meetings

Section 1. Meetings. The Faculty Council shall meet at least twice annually in the middle of the Spring and Fall semesters at the call of the Chancellor of UNO as acting chair. Also, the acting chair will call a meeting of the Faculty Council upon the written request of 50 members of the Faculty Council. At least seven days' notice of meetings shall be given all members by the secretary of the Faculty Council.

Section 2. Quorum. Twenty-five percent of the membership of the Faculty Council shall constitute a quorum. No quorum shall be considered to exist at any time between the close of the spring semester and at the beginning of the following fall semester, except that the Faculty Council may call a special meeting during this period by a two-thirds vote at a regular meeting in the spring semester.

Article V. Committees

Section 1. University Senate. The University Senate, as an appropriate standing committee of the UNO Faculty Council, shall have authority in all matters affecting more than a single college, school, or division and involving the establishment of curricula, the fixing of standards of instruction, the determination of requirements for degrees, and generally the formulation of the educational policy of the University in such matters, and shall advise the administration in other matters as appropriate. The action will be effective immediately subject to repeal by the Faculty Council. Any subject or measure under consideration by the University Senate may at its discretion be referred to the Faculty Council, prior to or in lieu of formal action.

Section 2. Policy Committee.

a. Composition The Policy Committee shall have one member from each college and one from the library elected by the respective faculties for staggered three-year terms. The Senate Chair will be a non-voting ex-officio member of the Policy Committee.

b. Duties. The Policy Committee shall represent the faculty as an advisory committee to the Chancellor, making recommendations and stating faculty viewpoints concerning the policies and proposed policies of UNO. The Policy Committee shall also function as a committee on committees and shall make recommendations to the Chancellor of UNO concerning the selection of individual faculty members whom the Chancellor will appoint to membership on the various University standing committees except as designated in the charges of the individual committees.

c. Eligibility. All full-time faculty with at least five academic years' service or tenure at UNO shall be eligible to serve on the Policy Committee. No member may serve consecutive terms on the Policy Committee.

Section 3. University standing committees. The University Senate will establish, set charges for, and supervise the University standing committees except for the Courses and Curriculum Committee and committees dealing with disciplinary matters.

Article VI. Limitations

Section 1. Vetoes. Any decision of a Committee of the Faculty Council or of the Faculty Council may be vetoed by a two-thirds vote of the entire faculty of any one college or senior academic division, provided that such veto is voted at a Faculty Council meeting not later than 30 days after the decision. A two-thirds vote of the Faculty Council present

and voting is required to override such a veto. If the veto is not overridden at the meeting at which it occurs, the entire voting membership of the Faculty Council must be informed in detail of the veto and of the matter vetoed one week prior to the following meeting of the Council.

Section 2. Authority. Action taken by the Faculty Council shall be subject only to the superior authority of the Board of Supervisors. Should any action taken by the Faculty Council be deemed by the Chancellor of UNO or by the President of the University System to be of an administrative rather than an academic nature, or not in the best interest of the University, each shall have the power to suspend the enforcement of such action pending final disposition by the Board of Supervisors.

Article VII. Parliamentary Authority

All meetings of the Faculty Council shall be conducted in accordance with Robert's Rules of Order, Revised.

Article VIII. Amendments

Amendments to these Bylaws may be proposed by the University Senate or by the Faculty Council, and must be approved by a two-thirds vote of the Faculty Council membership present and voting, prior notice of one week having been given of any amendment to be presented for approval.